



**Please send in timesheets via: WhatsApp: 07591927518, Email: [admin@parkside-payroll.co.uk](mailto:admin@parkside-payroll.co.uk) or post to us at: Parkside Payroll, The Hope Centre, Bernard Road, Sheffield, S2 5BQ**

**We hereby certify that the details on this time sheet have been checked by both the employer and the employee and that they are accurate.**

## Personal Assistant